

2010/11 FINAL REPORT

FSWP File Number*	07350-35/FSWP 10 LR 99 PG
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* Please use the FSWP File Number provided in previous FSWP project correspondence.

1. Project Information

1.1. Project Title

Phase IV – Implementation Steps to a Coquitlam River Watershed Governance Strategy

1.2. Proponent's Legal Name

City of Coquitlam, City of Port Coquitlam and Kwikwetlem First Nation

1.3. Project Location

Coquitlam River watershed, c/o City of Coquitlam, 3000 Guildford Way, Coquitlam, BC V6J 4S6

1.4. Contact for this report

Name: Margaret Birch

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1.5 Funding Amount

Original Approved Grant Amount:	Total FSWP Expenditures:	Final Invoice Amount:	Final Non-FSWP leveraging, including cash and in-kind:
\$42,500	\$42,500.	\$8,500.	\$50,390.13

2. Project Summary

Please provide a single paragraph describing your project, its objectives, and the results. As this summary may be used in program communications, clearly state the issue(s) that were addressed and avoid overly technical descriptions. Maximum 300 words.

Building on terms of reference for a watershed planning team or coalition for the Coquitlam River watershed, this project undertook the first steps in implementing a governance strategy framework for the Coquitlam River watershed. The framework that was endorsed by the project team and community and participants at the last community meeting in Phase III (March 18, 2010) is called a Roundtable.

The objectives of this phase of the Coquitlam River Watershed Strategy were to 1) secure support for the establishment of the Roundtable from each of the project partners and a variety of other government and non-government stakeholders; 2) form a transition planning team to plan and host the first Roundtable meeting; 3) identify and confirm members of a Core Committee to serve the needs of the Roundtable and; 4) hold the first Roundtable meeting and a follow-up Core Committee meeting. All of these objectives were successfully accomplished.

OPTIONAL: Please give a short statement (up to 100 words) of the most compelling activity or outcome from your project.

On February 19, the project partners and a newly formed Core Committee organized and hosted the first Coquitlam River watershed Roundtable meeting. The attendance of over 70 people at this meeting was higher than attendance at any of the three community meetings held in Phase III (2009-2010), a testament to the way in which this project is building interest in the watershed and the potential role of the Roundtable. Participants at the Roundtable meeting identified a slate of potential activities for the Roundtable to undertake. There was consensus about these activities and support for the Core Committee to move forward with implementing them. The meeting was a very successful launch of the Roundtable.

3. Final Project Results and Effectiveness

3.1 Please copy THE EXPECTED DELIVERABLES from your detailed proposal and insert into this table. Add additional rows as needed. Then describe the FINAL DELIVERABLES (the tangible end products resulting from this work) associated with each expected Deliverable.

If FINAL DELIVERABLES differ from the original EXPECTED DELIVERABLES, please describe why, and the implications for the project.

EXPECTED DELIVERABLES	FINAL DELIVERABLES
<p>1. Refine the working governance framework or terms of reference for a planning team or coalition by informing watershed stakeholders through in-person, electronic means and the web-based watershed forum to seek consensus for a framework that may be supported by watershed stakeholders.</p>	<p>At the final community meeting for the “Coquitlam River Watershed Project – Phase III - Governance and Strategy Development,” the participants endorsed the idea of forming a Roundtable as the governance framework for moving forward in Phase IV of this project. Since this deliverable was achieved in Phase III, we added two more Phase IV deliverables when we submitted our Interim Report in December 2010. They are included, below, as deliverables #5 and #6.</p>
<p>2. Undertake an early assessment of the administrative and resource costs required, and develop a summary and schedule of priorities, resources and legislative requirements/considerations (if any) and inform watershed stakeholders through various communications tools, including public and Council meetings.</p>	<p>At the first Core Committee meeting held March 17, 2011, after the inaugural February 19th Roundtable meeting, members reviewed and discussed a draft document which outlined the cash and in-kind resources available to the Roundtable for the year ahead. With the support of FSWP (\$40,000+) and DFO (\$25,000) alone and the potential for additional cash and in-kind support, the Roundtable has a firm foundation for moving forward. The Core Committee also reviewed likely expenses in the first year and decided to defer hiring a full time or part time coordinator until the Roundtable’s first activities are more clearly defined. The Core Committee formed sub-groups to address two activities: 1) develop a Scoping document to establish a web-based Virtual Watershed Centre, including the services which will be needed to build and maintain the Centre, and 2) develop procedures to guide the operation of the Core Committee and Roundtable. These first steps will be reported to the watershed stakeholders through the email list and the existing Coquitlam River watershed web site.</p>

<p>3. Undertake a series of informational presentations of the final draft governance framework and associated implementation schedule and requirements to key stakeholders for their review and engage their support.</p>	<p>From April 2010 to the date of the first Roundtable meeting (February 19, 2011) there have been in-person and telephone meetings, briefings and email contact with key stakeholders in the watershed by the project partners of this project and their consultants. The attached “Working List of Sectors and Organizations for the Transition Team” shows the 14 sectors and more than 25 organizations within them which were consulted.</p>
<p>4. Incorporate feedback to finalize a supported Terms of Reference, including but not limited to identification of watershed coordination services support, a list of first projects under a new team or coalition; and, an approach for seeking resources for its implementation.</p>	<p>Most of the key elements of a Terms of Reference for the new Roundtable were decided by the end of Phase III. A few remaining details, such as finalizing the wording of the mission statement and approving the guiding principles will be done by the Core Committee during future meetings. As described in # 2 above, the Roundtable and Core Committee are moving ahead with an agreed-to list of priority projects. While sufficient funds are in hand to get started, the Roundtable and Core Committee are aware that more funds and in-kind support will be needed to keep the Roundtable functioning and view it as their responsibility to seek more resources.</p>
<p>5. (New Objective from the Interim Report) – Form a Transition Planning group to meet to plan the formation of a Roundtable Core Committee and assist in hosting a community meeting to establish a Roundtable.</p>	<p>At the final community meeting (March 18, 2010) in Phase III of the “Coquitlam River Watershed (CRW) Project – Governance and Strategy Development”, participants decided that the next step should be to select members for a Transition Planning group that would help form the new CRW Roundtable. Group members would be people who have participated in the CRW Strategy process and are representative of a sector that has an interest in the watershed. The project partners and their consultants completed a thorough and inclusive process of working with stakeholders from 14 sectors to confirm participants for a Roundtable Transition Planning Meeting, which was held on November 24, 2010. At this meeting the participants endorsed the idea of forming the Core Committee for the Roundtable. On December 15, 2010, members of environmental, stewardship and non-profit organizations met to select their representatives to the Core Committee; other members were drawn from the Transition Planning group. The official representatives from the two local governments and the Kwikwetlem will be confirmed this spring.</p> <p>The Core Committee met for the first time on January 19, 2011. Their primary objective was to plan the first Roundtable meeting on February 19, 2011.</p>
<p>6. (New Objective from the Interim Report) – Host a community meeting to establish a CRW Roundtable.</p>	<p>At the final community meeting (March 18, 2010) in Phase III of the “Coquitlam River Watershed (CRW)</p>

	<p>Project – Governance and Strategy Development”, participants decided that membership or participation in the Roundtable should be open to the public. The first meeting of the Roundtable was held on February 19, 2011, at Victoria Drive Hall in Coquitlam. The meeting was promoted through the CRW Strategy email list, the CRW Web site and through paid advertising in the Tri-City News. Approximately 60 people attended. The participation list is attached to this report.</p>
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3.2 Please evaluate the EFFECTIVENESS of your project in achieving Project Objectives. Identify the indicators you have used to measure the effectiveness of your project. Please include any notable successes or challenges.

From our Detailed Proposal, #6 Project Results: Recognizing that governments have legal rights, mandates and jurisdictions, and while supportive in developing a watershed planning or governance strategy, they do not give up those rights. As witnessed by governance models in place for watersheds elsewhere, it became natural for the people from those authorities however, to share decision-making with others at the table. It was found that if they were part of a functional, effective, and supported collaboration, they usually follow the advice given. Our Project Team and watershed participants have witnessed examples presented by governance leaders from the Cowichan, Salmon and Nisqually—all very different models, but each consistently held through—that decision-making bodies were attracted to these entities, be it a watershed council, round table, or steward-based forum, because they saw that priorities identified were linked to them as well. Through that collaborative process, it was a good way to move forward to problem solving and decision-making.

Effectiveness and Key Indicator: This project has been effective in establishing a new body - the Roundtable – which will bring together a wide range of stakeholders in the Coquitlam River watershed. The Roundtable’s chances for success are high because of the foundation which has been laid in this and previous phases. Stakeholders and community members agreed on a common vision and values and guiding principles for the watershed, many organizations gave financial and in-kind support and those same organizations and others are committed to serving on the Roundtable Core Committee and/or participating in the Roundtable.

The types of activities the Roundtable might undertake could involve coordinating a watershed-wide monitoring program, preparing a plan for the watershed, or working towards consensus on issues that affect the watershed. Because of its broad-based membership, the Roundtable will gain credibility through its actions and become an important voice in support of a healthy watershed. At the same time, it should help reduce conflict and make decision-making based on shared values of the watershed more efficient.

3.4 IF applicable, please describe how your project has achieved one or more of the following supported processes (Section 2.2 of RFP; section 7 of detailed proposal template). If results differ from those originally anticipated, please describe.

<p>Engagement of First Nations. Please specify who, and in what capacity.</p>	<p>In Phase IV, the three project partners, including the Kwikwetlem First Nation, the City of Port Coquitlam and the City of Coquitlam continued to lead this project as an effective collaborative effort. Councillor Fred Hulbert, of the Kwikwetlem First Nation, made a strong statement of support for the Roundtable at its first meeting. Watershed Watch Salmon Society, Executive Director, Craig Orr, technical advisor to the Kwikwetlem, represented the Kwikwetlem during the transition planning meetings and the Roundtable meeting. The Tsleil-Waututh Nation attended the Roundtable meeting and expressed an interest in</p>
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	continuing to participate.
Active partnerships with one or more organizations.	With members from a broad range of government and non-government sectors, the Roundtable will, in essence, operate as a partnership of many organizations.
Engagement and participation of diverse and under-represented groups.	The intent of the Roundtable is to encourage the participation of as diverse a group of stakeholders as possible. For example, non-government sectors that will be represented on the Roundtable include the aggregate industry, real estate developers, outdoor recreation, fishing and hunting, river monitoring, fish enhancement, streamkeepers and stewardship groups, regional non-government organizations, education and culture and the public at large.
Relationship building, as a foundation for sustainable, enduring activities.	In order to establish the Roundtable and host its first meeting, many organizations from a multiple sector had to: 1) form a transition planning group; 2) select and confirm members of a Core Committee, and 3) host the first Roundtable meeting. This collaborative effort, in Phase IV, has laid a solid foundation for working together as the Roundtable begins to meet and plan its activities.
<i>The following supported processes will more likely result from the ongoing work of the Roundtable. This year's collaboration among many organizations to successfully launch the Roundtable has provided a firm foundation for achieving these supported processes.</i>	
Capacity building, including mentorship models, leadership training and skills development.	Capacity building will happen at two levels when the Roundtable starts its work. Members of the Roundtable will learn from other members, and the success of the Roundtable may inspire organizations in other watersheds to undertake similar approaches.
Recognition and support of champions and their initiatives.	The Roundtable will be an excellent vehicle for celebrating the individual achievements of its member organizations.
Opportunities to influence policy and decision making,	Although the Roundtable will have no legislative authority, because of its broad-based membership, it will gain credibility through its actions and may be able to influence policy and decision making.
3.5 Please describe how the benefits of this project will be sustained and/or be built upon into the future. What are the planned next steps, or recommendations for further work, if applicable?	
The new entity, the Roundtable, will continue to meet and undertake activities to improve the health and long term sustainability of the Coquitlam River watershed. FSWP funding for the next year (April 1, 2011 to March 31, 2012) has been approved in the amount of \$40,575; DFO has provided a grant of \$25,000; and the Coquitlam River Watershed Society has provided \$1,750. Other organizations, such as BC Hydro, which have provided grants in the past, may contribute again. The commitment of 13 government, non-government and sector-based interests to support the participation of their staff or representative on the Roundtable Core Committee demonstrates the extent of in-kind contributions which will lead to the continuance and growth of the Roundtable; and, the slate of the founding Core Committee is provided as an attachment to this report.	
3.6. What are the top three lessons learned from this project that could be useful to communicate to others doing similar work in the Basin?	
<ol style="list-style-type: none"> 1. Secure the involvement and commitment of local First Nations and other key entities such as local governments and non-profit organizations; take a team approach to leading the initiative. 2. Build community support for the initiative through participatory processes that demonstrate that feedback from the community is heard and incorporated into key decisions. 3. To keep momentum, be prepared to move on past decision points that are difficult to agree on, returning to them later as necessary, after more progress has been made on other aspects. 	

REQUIRED: Attach all **DOCUMENTATION** of Final Deliverables, and **LIST** attachments in Section 7. These may include technical reports, maps, photos, evidence of communications, lists of meeting participants, etc.

4. Outreach and Communications

Please describe how you have communicated project activities and results within local and basin-wide communities, across organizations and/or to decision makers.

Please list and attach copies of (or links to) any communications materials from these efforts that you have not previously submitted.

The Coquitlam River Watershed Strategy partners and Roundtable Core Committee rely on an email list of 225 contacts, paid advertising in the local Tri-City News, the Coquitlam River watershed web site (www.coquitlamriverwatershed.ca), displays such as pop-up banners and maps, facilitated community meetings, meeting hand-outs, a business card-sized info piece, a CRW Strategy backgrounder, and the preparation of summary notes from community meetings to communicate progress and results in this initiative.

At the inaugural Roundtable meeting on February 19, we introduced two new elements to the program designed to highlight the common vision and values for the watershed through visual and performing arts. Jay Peachy, a local artist, prepared a slide show and presentation, and David Blair wrote a song about “art and environmental health.” Wendy Anderson, another local artist, created a mural during the meeting, a skill which is called graphic facilitation. The mural will be preserved and posted at future meetings. It is a colourful and visual representation of the discussion and results of the first Roundtable meeting. Megan Moser, Pacific Salmon Foundation, also interviewed participants and recorded video clips at the Roundtable meeting. This will be another legacy and educational tool from this meeting to further communicate on the benefits to the formation of a Roundtable for the Coquitlam River watershed.